



Regalia

Suites & Residences

**INTERNATIONAL CONFERENCE ON EDUCATION 2019 (ICE 2019)
10th - 11st APRIL 2019**

ROOM RESERVATION FORM

Attn to : Reservation Manager / Reservation Teams
E-Mail : resvn@regalia-residence.com

GUEST PARTICULARS

Title _____ First Name _____ Last Name / Surname _____
Tel No : _____ Fax No : _____ E-Mail : _____

Remarks : This Reservation Form is valid for one (1) room only

Room Types (Room Only) / Rates	Room Type Please Tick ()	Check-in Date	Check-out Date	No. of Night(s)	Remarks
1-BEDROOM PREMIER - RM300.00 NETT					
2-BEDROOM PREMIER - RM500.00 NETT					
3-BEDROOM PREMIER - RM700.00 NETT					
Additional Set Breakfast per person - RM15.00 NETT		Breakfast X _____ sets			

NOTES : The above rates are based on packages provided

The above rates are only applicable during the above dates only, 3 days prior and 3 days after the event.

The above rates are inclusive of SST (Sales & Service Taxes) per room per night.

Tourism Tax (Ttx) of RM10.00 per room per nights is also applicable (*Foreign Guests / Tourist only*).

A refundable deposit of RM200.00 NETT (1-Bedroom) / RM400.00 NETT (2-Bedroom) & RM600.00NETT (3-Bedroom) will be collected upon check in.

EXTRA PERSON

A charge of RM100.00 NETT per extra person or per extra rollaway bed per night is applicable, with a maximum of one rollaway per room.

CHECK-IN TIME : After 1400 hours

CHECK-OUT TIME : Before 1200 hours

- Early Check In - to pre-block the room one (1) night before the arrival date
- Late Check Out - before 1800 hours chargeable at a half day's charge from room rate
- Late Check Out - after 1800 hours full night's room rate charge will be made chargeable accordingly

BANKING INSTRUCTIONS

1) Payment to be made upon confirmation via direct transfer to :

NAME OF BANK : Alliance Bank
Account Name : View Esteem Sdn Bhd
Branch of Bank : Menara Multi Purpose
Account No : 6408 7001 0020 374
Swift Code : MFBBMYKL

- If payment made via direct transfer, please e-mail a copy of the transfer receipt to resvn@regalia-residence.com or to ssm@regalia-residence.com

or

2) Payment to be made by Credit Card

Type of Credit Card & Credit Card No _____	Expiry Date _____
Card Holder's Name _____	Security Code _____
Signature of Card Holder _____	

- In order to guarantee the reservation, kindly fill up the credit card details and send it back to us along with the front and back credit copy

RESERVATION MADE BY : _____ **TELEPHONE :** _____

E-MAIL : _____ **FAX :** _____

For Hotel Use Only

Confirmation Number : _____

ROOM RESERVATION DEPARTMENT
REGALIA SUITES & RESIDENCES, KUALA LUMPUR (713918-H)
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50480, KUALA LUMPUR
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